

Categories of acceptable certifiers

The certification must have been carried out no more than three months prior to the date the certified copy is presented.

If the certifier is not a member of HSBC NZ staff, they must be at least 16 years of age and one of the following:

- 1 Notary public
- 2 Justice of the Peace
- 3 New Zealand Honorary consul
- 4 Lawyer (as defined in the Lawyers and Conveyancers Act 2006)
- 5 Chartered accountant (within the meaning of Section 19 of the New Zealand Institute of Chartered Accountants Act 1996).

In addition, the certifier must not be:

- related to the customer ;
- the spouse or partner of the customer; or
- a person who lives at the same address as the customer.

Identification and Address Verification Documentation

Identification Documentation

All individuals (ie personal customers and associated parties) are required to provide identity verification to confirm their full name, date of birth, nationality and identity document type and number.

Individuals must provide:

- A Passport and one form of ID from Category A, B or C

Category A - Primary photo ID

- National Identity Card issued by government

Category B - Primary Non-Photo ID

- Birth Certificate
- Citizenship Certificate

Category C - Secondary ID

- Driver Licence (with photo)
- NZ Firearms Licence
- Bank Card issued by a financial institution with name embossed and signature such as ATM Card and Credit Card

Address Verification Documentation

Where address verification is required, please provide one of the documents dated **no more than three months** from the list below:

- Utility Bills (eg electricity/gas bill, Sky TV bill, phone bills – mobile (on plan) or home line, local council rates bill);
- IRD Tax Assessment Notice (New Zealand);
- Credit Card/Bank Statements from an active (not closed) account. Please note that an e-statement cannot be used for address verification;
- Government Valuation on property;
- Letter from a New Zealand employer on the employer's letterhead;
- Tenancy Agreement for a New Zealand address; and
- Australian Driver's Licence.



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Issued by The Hongkong and Shanghai Banking Corporation Limited, incorporated in the Hong Kong SAR with limited liability, acting through its New Zealand branch.

In accordance with our requirements, if you are not a HSBC New Zealand customer you will need to provide proof of identification. You can do this by completing this form.

To complete this form you will require the following:

- An acceptable certifier from our list of acceptable certifiers as per the back of this form, to certify copies of the below documents as true and correct copies of the current and valid original documents
- Your identification documentation requirements as per the back of this form
- Your address verification documentation requirements as per the back of this form

Please tick the above boxes as a checklist.

Please read the notes overleaf before completing this form and all sections of the form marked with an X must be signed by the relevant party.

You are required to return the original signed proof of identity form.

Document 2

Type of document	<input type="text"/>
Name on document	<input type="text"/>
Date of Birth	<input type="text" value="/ /"/>
Document number	<input type="text"/>
Issued by	<input type="text"/>
Date of issue	<input type="text" value="/ /"/>
Date of expiry	<input type="text" value="/ /"/>

Document 3

Type of document	<input type="text"/>
Name on document	<input type="text"/>
Date of Birth	<input type="text" value="/ /"/>
Document number	<input type="text"/>
Issued by	<input type="text"/>
Date of issue	<input type="text" value="/ /"/>
Date of expiry	<input type="text" value="/ /"/>

B. Address Verification Documentation (refer over)

If a copy of address verification documentation is provided, and not the original document, please also sign the copy of the document to certify it is a true and correct copy of the original documentation.

Step 3: Details of acceptable certifier

Surname	<input type="text"/>
Given Names	<input type="text"/>
Occupation	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
Phone number	<input type="text"/>
Category number of certifier (refer over)	<input type="text"/>

Step 4: Statement by acceptable certifier

1. I have examined the identification and address verification documents whose details are shown in Step 2, consisting of:

a. Identification Documentation

Primary

or

Secondary

As per our requirements overleaf

b. Address Verification Documentation

As per our requirements overleaf.

2. The applicant signed this form in my presence.

3. I have sighted the originals of the identification document/s and address verification documentation confirming they are true and correct copies of the original documents.

Note: Please sign and stamp each page of the copied documentation confirming they are true and correct copies of the original documents.

4. Signature of acceptable certifier

X	Date / /
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HSBC Office Use Only

Account Title
Account Number

Step 1: Details of Applicant

Name of applicant

Surname

Given Names

Nationality

Signature (to be signed in presence of certifier)

X	Date / /
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Step 2: Documents examined by certifier

A. Documentation Provided (refer over)

Type of document	<input type="text"/>
Name on document	<input type="text"/>
Date of Birth	<input type="text" value="/ /"/>
Document number	<input type="text"/>
Issued by	<input type="text"/>
Date of issue	<input type="text" value="/ /"/>
Date of expiry	<input type="text" value="/ /"/>